**Weekly Report**

**23/10/2021 – 30/10/2021**

Group ID: **09**

Project Name: **Lemmi**

Prepared by: **Tien Nguyen Van**

Team members:

19125124 - **Tien Nguyen Van** *Project Manager*  
18125146 - **Thu Nguyen Minh** *Business Analyst*19125130 - **Van Mai Thi Cam** *Designer*  
19125083 - **Dat Thai Ngoc Thanh** *Developer*

19125100 - **Khoa Ta Ngoc Minh** *Tester*

# Achievements since last week:

| **STT** | **Description** | **Due Date** | **Responsibility** | **%Complete** |
| --- | --- | --- | --- | --- |
| 1 | Part 1 Introduction of Vision Document | 30/11/2021 | NMThu | 100% |
| 2 | Part 2.1 Problem Statement of Vision Document | 30/10/2021 | MTCVan | 100% |
| 3 | Part 2.2 Product Position Statement of Vision Document | 30/10/2021 | MTCVan | 100% |
| 4 | Part 3.1 Stakeholder Summary of Vision Document | 30/10/2021 | NVTien | 100% |
| 5 | Part 3.2 User Summary of Vision Document | 30/10/2021 | NVTien | 100% |
| 6 | Part 3.3 User Environment of Vision Document | 30/10/2021 | TNMKhoa | 100% |
| 7 | Part 3.4 Alternatives and Competition of Vision Document | 30/10/2021 | TNMKhoa | 100% |
| 8 | Part 4 Product Features of Vision Document | 30/10/2021 | TNTDat | 100% |
| 9 | Part 5 Non-Functional Requirements of Vision Document | 30/10/2021 | TNTDat | 100% |
| 10 | Detail part 2.1 Project Purpose, Scope, and Objectives of Project Plan | 30/10/2021 | TNTDat | 100% |
| 11 | Simplify part 3.1 Organization Structure of Project Plan | 30/10/2021 | NVTien | 100% |
| 12 | Rewrite part 3.2 Roles and Responsibilities of Project Plan | 30/10/2021 | NVTien | 100% |
| 13 | Update part 4.2.1 Phase and Iteration Plan | 30/10/2021 | MTCVan | 100% |
| 14 | Part 4.2.2 Releases of Project Plan | 30/10/2021 | MTCVan | 100% |
| 15 | Part 4.2.3 Project Schedule of Project Plan | 30/10/2021 | NMThu | 100% |
| 16 | Create Github Repository | 30/10/2021 | NVTien | 100% |

# Issues and impacts:

1. Unclear about stakeholders.

(Responsible: Tien Nguyen Van)

1. Unclear about structures of Google Drive and Github.

(Responsible: Tien Nguyen Van)

1. Unclear about task cycle, people involved in the user environment.

(Responsible: Khoa Ta Ngoc Minh)

1. Unclear about owner account.

(Responsible: Van Mai Thi Cam)

# Next week's goals:

| **STT** | **Description** | **Due Date** | **Responsibility** |
| --- | --- | --- | --- |
| 1 | Learn how to use tools for visualizing use-case model | 03/11/2021 | MTCVan  TNMKHoa |
| 3 | How to describe a use-case | 03/11/2021 | NMThu  TNTDat  NVTien |
| 4 | Research about use-case specification | 03/11/2021 | NVTien  NMThu  MTCVan  TNTDat  TNMKhoa |